



Emerging Leaders Committee Colorado Public Health Association

Welcome Emerging Leaders Committee Delegate! We are so pleased to have you as a part of our team to build a public health movement with the Colorado Public Health Association (CPHA).

As an ELC delegate we expect you to represent the ELC and actively participate in ***BOTH*** ELC and a CPHA Committee. The delegates play an important role working with each of the CPHA committees and also serve as a connection point for new emerging leaders who are interested in the ELC and our association.

ELC Delegate Expected Time Commitment:

- ~ 2 hours/month: Monthly ELC and CPHA committee meetings
- ~ 5/10 hours/month: ELC events, delegate tasks and projects

CPHA ELC Delegate Expectations:

The ELC Delegate role is a twelve month commitment. Below are the expectations of the Delegates and the documents required to meet these expectations.

1. Attend Monthly CPHA Committee Meetings & ELC meetings
2. Prepare a [Monthly Meeting Form](#) with updates from your CPHA committee meeting for ELC monthly meetings and send to the communications delegate to distribute in the monthly ELC Newsletter (if appropriate)
3. Attend the majority of ELC events or take an active role in assisting with event planning
4. Each Delegate will individually meet with either the Director or Associate Director at least 3 times during their term to discuss delegate expectations, deliverables, and any other questions or concerns
5. Every delegate will be assigned ~3 delegate specific expectations and deliverables **Please graphic below.*

Delegate Expectations and Deliverables:

**Please see the graphic below for individual delegate role descriptions*

****The Emerging Leaders Committee has a 30 day drop deadline:** you have 30 days upon joining the committee to decline your delegate position. We understand that some things may change in both your personal and professional lives and if you can no longer meet these requirements please let us know immediately.

This form serves as a commitment for delegates and the ELC Director and Associate Director to work together to meet the above expectations. By signing this document you commit to meet those expectations or inform the ELC Director and Associate Director of the change of commitment.

Completion of your delegate position involves meeting ALL the above requirements. At the end of your term AND completion of the requirements you will receive an ELC Delegate certification.

ELC Delegate Signature:

Date:

ELC Director:

Date:

ELC Associate Director:

Date:
